

**Klein Collins Band Association General Meeting**  
**November 10, 2025**  
**7:00 PM via Google Meet (only... there is no in-person location)**  
<https://meet.google.com/wrk-heew-hck>

**Attendance Report from Google Meet**

**Call to Order:** Called to order at 7:01 by Scott Phillips

- Review and approval of minutes of the previous meeting
  - [October Minutes](#)
  - Cat Penco-Jones reviewed minutes -
    - Kim Sharp motioned to approve minutes
    - Hans seconded the motion

**Report of the Board:**

- Secretary: Kim Sharp
  - October Volunteer Hours: 1,816
  - YTD Volunteer Hours: 3,919
- Treasurer: Jennika McPhie
  - Bank balance 93,656
  - Not intended to spend all - this also contains our reserve balance
- Budget Officer: Catherine Jones-Penco
  - Fundraisers are about 50% - will stay stagnant for a few months because some of the fundraisers have been moved to the district accounts
  - Bingo was used for outside non-profit - we will collect approximately \$200
  - TCGC will happen in March
  - We are on budget for mid-year
- Governance Officer: Fernando Alvarado
  - We will be reviewing bylaws later in the meeting.
  - Fernando will be leaving the position in December.
- Fundraising Officer: Ashley Kitchen
  - Profit share opportunities were shared by
- Vice President: Jennifer Mills
  - Feed the band link from Ms. Z for the playoff games will be week to week.
- President: Scott Phillips

**Committee Reports:**

- Feed the Band: Susan Jones
- Game Time Volunteer Coordinator (Chaperones and Pit Crew): Jenn Mills and Jason Hedrick
  - No 18 wheeler for playoff game this week
  - Only bus chaperones - no Pit for any of the playoff games
  - Friday will be in uniform - have students to check with section leaders for questions and information.
- Photography/Videography: Catherine Jones-Penco and Kim Sharp

- o Indoor percussion and winter guard could use help recording shows for the directors to use as instruction tools.
  - o Share any pictures with Cat
  - o Cat will upload group pics from senior night
- Spirit Sales: Cheryl Dobbins
- Communications: Kim Sharp
- Webmaster: Scott Phillips
  - o Work in progress to get updated pictures, etc.
- Flags: Lisa Emerson and Brendan Toch
  - o No issues with our volunteers and flag routes
  - o Flags will come in Wednesday
  - o We will answer questions about how to grow the program later in the winter.
- Uniforms: Jenn Hoover and Tammy Honie
- Volunteer Coordinator: Marlene Saucedo
  - o Will be stepping out of the role in December. Stacey Glaze will be stepping in.
  - o Keep sending verification emails to be able to volunteer
- Hospitality: Amy Seifert and Jennifer Cook
  - o Feeding the judges at Region Orchestra
- Color Guard Liaison: Jeannie Nichols
  - o Winterguard auditions begin tomorrow
- Banquet: Kimberly Harte, Sandy Kreps, and Melissa Diggins
  - o Email was sent out to seniors for pictures
  - o Held at KMPC, but with outside catering
- TCGC Chairs: Sylvia Petro
- New business - Lisa Emerson - Proposal for a parent-focused event to build comradery
  - o <https://www.surveymonkey.com/r/3KDZKKQ>
  - o Thank you to all parents and families who have made this program great. It's been a positive experience for the students. There is a steep learning curve so we are looking for ways to inform and bring parents together.
  - o [Booster Parent Party Slide](#)

### **Band Director's Report**

- Ms. Jessica Zetterberg
  - o Please refer to the weekly emails

### **Upcoming Dates:** (Please see CutTime for a complete list of dates)

- Wind Ensemble Veteran's Day Performance
- Winter Guard Auditions
- Playoff Football vs. Bridgeland

### **Proposed Bylaw Changes:**

- Article 5, Section 4 —

Current: The Executive Board Officers shall be: President, Vice-President, Secretary, Treasurer, Budget Officer, Fundraising Officer, Governance Officer, and the Director of Bands.

Proposal to add the following: **The wording "Director of Bands" shall also include the Associate/Assistant Director of Bands when the Director is unavailable to perform required duties.**

**Passed - 24-0 vote**

- Article 3, Section 1 —

Current: Membership in this organization is open to any person who is a parent, guardian, or adult relative of a child or children who ~~participate in~~ the Klein Collins High School Band, and who will uphold the policies of this organization and agree to its Bylaws.

Proposal: "...of a child or children who **is a current or former student of** the Klein Collins High School Band..."

**Passed 19-11 vote**

**Adjournment** - 8:12pm by Kim Sharp