

**General Meeting Minutes - 02/06/2023**  
**Klein Collins Band Association Member Meeting**  
**7:00pm**

The general meeting of the KC Band Association was called to order at 7:02pm by Julie Hancock.

**Members In Attendance:**

Allison Ostermann*	Julie Hancock*	Amy Crafts*	Gina Santos*
Sharon Davis*	Catherine Jones*	Emily Richardson*	Jennifer Rios*
Ercilia Juarez*	James Jacob*	Tammy Prewitt*	Zulma Xitumul*
KC Track*	Jared Postma*	Christine Rhodes*	Michael Jones*
Nikeya Allen*	Wendy Perez*	Erin DeGarmo*	Hans Smith*
Ligia Ochoa*	Rebecca Chapa*	Maria Casas*	Jeanette San Luis*
Jessica Artega*	Marilyn Jahn*	Kristi Patterson*	

\*Designates those who attended online

Minutes for January 2023 were posted on the screen for review by attendees. Emily Richardson motioned to approve the minutes, seconded by Hans Smith.

**Report of the Board:**

Secretary: Sharon Davis  
 Updated volunteer hours:  
 January 2023: 215.5  
 School Year YTD: 5,836.5

Treasurer: Gina Santos  
 QuickBooks balance: \$51,497.00  
 Outstanding invoices: \$27,559.00

Budget Officer: Catherine Penco-Jones

- Net income: \$46,334.56
- Income:  
 \$10,000 deficit for membership dues, so please pay if you have not already. Half of Winterguard

dues are still outstanding.

Flags with Pride check arrived, but less than budgeted.

- Expenses:
  - A few equipment repairs and Winterguard expenses since their season is just beginning.
  - Net income is where we expect to be for this point in the year.

Governance: Alli Ostermann

No new business

Fundraising: Erin DeGarmo

No new business

Vice President: Amy Crafts

No new business

President: Julie Hancock

- We have several committee chairs/co-chair positions that will be open for the 2023-2024 school year. (These were reviewed in detail, as noted below in the Report of Committees.)
- Any parent wishing to attend the Side by Side concert to talk with prospective kids/parents are welcome to attend.
- If anyone has photos from Solo & Ensemble, please send them in for our social media announcement about the event.

#### Report of Committees:

- Flags: James Jacob - **OPENING FOR CO-CHAIR**
  - Presidents Day flags going out Saturday, February, 18, returning Tuesday, February 21
  - Garage open 8AM-noon on 2/18 and 3PM-7PM on 2/21
  - Last opportunity for the first of two \$50 fees to be waived
  - Priority will be given to those who have not been able to volunteer yet
  - Currently only 10 slots filled - NEED VOLUNTEERS
  - Gave refresher on the steps to follow for a successful route
  - This is our biggest fundraiser, so need all possible volunteers
- Uniforms: Kelly Green and Rebecca Chapa - **OPENING FOR CHAIR/CO-CHAIR**
  - Some repairs are needed for the marching uniforms; they have been sent back to manufacturer
  - Volunteers needed for fitting for concert uniforms - will be early shifts (7:15am-9:45am)
- Banquet: Kimberly Harte
  - May 6 at the KMPC
  - Committees will be formed soon
  - Email Mrs. Hancock if you would like to be on a committee
  - In need of 2 artistic people who can create the senior invitations
- Hospitality: Kimberly Clarke - **OPENING FOR CHAIR**
  - This committee is in charge of feed adults 4 times per school year: Registration Day (volunteers and staff), Teacher Welcome Back, Region Band, TCGC Contests
- Guard Liaison: Emily Richardson
  - no new business
- TCGC Contests: Ercilia Juarez
  - Need volunteers for upcoming TCGC contests 3/11 and 3/25
  - Two opportunities to have the second \$50 fee waived
- Chaperones: Kristi Patterson

- no new business
- Pit Crew: Ed and Stephanie Warner
  - no new business
- Photography: Catherine Jones-Penco
  - Anyone attending the upcoming Winterguard/Indoor Percussion events, please send in your photos to be posted on the webpage.
- Videographer: **OPENING FOR CHAIR**
  - Video all games and contests so directors may review with band afterwards
  - Requires a tripod and a camera that is capable of 4k video and sound
  - Quick turnaround time to upload/send to directors
- Feed the Band: Susan Jones
  - no new business
- Volunteer Coordinator: Andrea Mexicano **OPENING FOR CHAIR**
  - Mostly computer work from home, onsite for Registration DAY
  - Utilize Raptor and Charms systems
  - Verify volunteers
  - Track waiver of \$50 fee for volunteering for Flags with Pride and TCGC events
- Football Program Coordinator: Leslie Cervantez/Nikeya Allen **OPENING FOR CO-CHAIR**
  - no new business
- Football Program Sales: Donna Carmello **OPENING FOR CHAIR**
  - Prior years, programs were sold. Programs free for 2022 football season
  - Direct stadium visitors to QR codes to access program at the games
- Communication: Sharon Davis
  - no new business
- Spirit Sales: Allison Ostermann
  - no new business
- Webmaster: Julio Rios **OPENING FOR CHAIR**
  - No tech expertise required
  - Uses Wordpress
  - Documentation on file detailing what updates need to be made, when they need to happen and how to make them on the webpage
  - Google Workspace used for setting up officer emails
  - Framework already exists, just need to make updates/changes
- Sponsorship: Erin DeGarmo
  - no new business

**Mr. Winn's Report:**

- This report was sent via email as Mr. Winn was at the KISD Board Meeting where Kevin Tran was celebrated as an All-State musician
- Solo and Ensemble recap
  - 154 entries from KCB
  - 68 "good" ratings, 41 "excellent" ratings of which 21 were named "Outstanding Performance" - this is the most outstanding designations KCB has received to date!
  - This event is a great opportunity for students to mature as musicians
- Mattress fundraising mandatory meeting Tuesday, February 7
  - The band receives \$5 for each person who attends the information meeting (February 7) and scans the QR code
  - Opportunity for students to earn ½ or full year of free private lessons from the sale of mattresses
- Letter Jackets

- KISD Board voted on new letter jacket policy for music students
- Revised tally sheets will be sent out soon
- Disney trip update
  - A separate CHARMS email group will be created for those attending the trip
  - Flight details coming soon
  - Travel to IAH provided, but be sure to PICK UP YOUR CHILD ON THE RETURN

**UPCOMING DATES:** (For a listing of all calendar events please see the Charms website)

- Tuesday, February 7: Mattress Sale Parent Meeting, 7pm
- Monday, February 20: Side by Side Concert, 7pm (wind ensemble, incoming freshmen)
- Sunday, February 26: Mattress Sale Fundraiser, 10am-5pm, KC Commons
- Monday, March 6: KCBA General Meeting (one week early due to spring break)
- Saturday, March 11: 1st TCGC Contest - parent volunteers needed

**NEXT MEETING:** Monday, March 6 - ONE WEEK EARLY DUE TO SCHOOL VACATION

**Meeting Adjourned:**

Julie Hancock closed the meeting at 7:58pm.