

**General Meeting Minutes - 10/3/2022**  
**Klein Collins Band Association Member Meeting**  
**7:00pm**

The general meeting of the KC Band Association was called to order at 7:02pm by Julie Hancock.

**Members In Attendance:**

Kyle Winn	Catherine Jones-Penco	Kristi Patterson	Sandy Herrera
Julie Hancock	Hans Smith	Ligia Ochoa	Scott Phillips
Amy Crafts	Haude PTO	Maria Casas	Sharon Davis
Dan Harper	James Jacob	Marlon Santos	Stephanie W.
Emily Richardson	Janette San Luis	N. Dianne	Tanya Vaz
Jennifer Rios	Jared Postma	Nikeya Allen	Zulma Xitmul
Allison Ostermann	Jennifer Matus	Oscar Gutierrez	
Beth Phillips	Kelly Green	Paola Lozci	
Carlos Sepulveda	Kim George	Rebecca Chapa	

Minutes for the September meeting need to be revised with correct parents in attendance and need to be amended before we can vote to approve.

**Report of the Board:**

**Secretary: Casey Eisfeldt**

Secretary not present to report on volunteer hours due to death in the family.

**Treasurer: Dan Harper**

QuickBooks balance is \$97,735. Outstanding balance is right at \$22,909.

Dan will be stepping down as treasurer and we are looking for a new volunteer to step in. Treasurer is a two year commitment and accounting/finance background is helpful but not required. QuickBooks is utilized and Dan will train the next treasurer. Activities such as registration day, TCGC, and other activities that require cash will need the treasurer present. Also, a yearly audit as well as an easy tax form are completed by the treasurer. You will work on invoicing, issuing checks, and monthly bank reconciliation as well as answer any parent questions about their invoices.

**Budget Officer: Emily Richardson**

Money still coming in on sponsorships. \$6400 in sponsorships so far and also a small amount from amazon. Budget is going well. Net income: \$55,000.

Emily will be stepping down and a new volunteer will be needed to serve. Ideally, a basic knowledge of excel spreadsheets will be helpful. You work with the treasurer and director to stay on track with the budget. Easy position but a lot to learn in the beginning. You also report the budget monthly at meetings.

**Governance: Jennifer Rios**

For bylaws, a few minor issues are being brought up for possible changes. Proposed changes: article 2, changing a typo of not to nor. Next, article 5, executive board, changing bylaws to include budget officer and treasurer to be a two year term. Third, the board would like to eliminate the committee chair for fundraising as we no longer have the fundraiser that the committee chair was in charge of. Fourth, article 7, we updated the committee chairs to reflect what they are currently. These changes will be voted on in November.

Last, article 8, added for general provisions and clarifications. Clarifying the dates of our physical year as June 1 to May 31 and also clarifying how our documents are stored and for how long.

Jennifer will be stepping down so we will need a new governance officer. Duties include being familiar with bylaws and handling any potential changes to bylaws. Bylaws are reviewed annually. Jennifer has also been in charge of spirit sales and the governance officer could be in charge of that as well, but it is not required.

**Fundraising: Erin DeGarmo**

No new business.

**Vice President: Amy Crafts**

No new business.

**President: Julie Hancock**

Officers are on a December to December cycle and then the spring is a transition time to train the incoming officers. Committee heads are school year positions. If you are interested in any of the four available positions, please contact Julie. Secretary is also available. The main duty is taking minutes at meetings and tracking volunteer hours. Officers handle registration day and sometimes also attend officer meetings in addition to regular KCBA meetings. No previous knowledge is required! Everyone will help you learn your role. Julie, Amy, and Erin will continue in their positions.

NOTE: If you don't have your volunteer approval yet, please register to be an approved volunteer with KISD. The info is on the agenda.

**Report of Committees:**

- **Banquet: Kimberly Harte**
  - No new business.
- **Chaperones: Kristi Patterson**
  - No new business.
- **Communication: Sharon Davis**
  - No new business.
- **Feed the Band: Susan Jones**
  - No new business.
- **Flags: James Jacob**
  - No new business.
- **Football Program Coordinator: Leslie Cervantez/Nikeya Allen**
  - No new business.
- **Football Program Sales: Donna Carmello**
  - No new business.
- **Guard Liaison: Emily Richardson**
  - Looking for anyone who is able to sew and seam repair. If you are able to do that, we would really appreciate it.
- **Hospitality: Kimberly Clarke**
  - No new business.
- **Photography: Catherine Jones-Penco**
  - No new business.
- **Pit Crew: Ed and Stephanie Warner**

- Thank you to everyone that came last weekend. Props are now completed, so we need 23 people on pit crew for every event. As of now, we have 15. We will train you to get the props where they need to be. If you are a chaperone and would like to also help with the pit crew, please sign up for pit crew as well.
- **Spirit Sales: Jennifer Rios**
  - Spirit Wear – Second round of the store should be taken down today and begin to be processed. Hopefully it will be in next week. It was supposed to be taken down last week, but the vendor did not follow through with that. Jennifer will reach out individually to those waiting for redos from last time.
- **Sponsorship: Erin DeGarmo**
  - No new business.
- **Uniforms: Kelly Green and Rebecca Chapa**
  - First wash is complete. No hiccups. Thank you to the families that washed. Second wash is Oct. 21. Will need to be back on Oct. 26.
- **Volunteer Coordinator: Andrea Mexicano**
  - No new business.
- **Webmaster: Julio Rios**
  - No new business.

NOTE: Committees highlighted above will be vacant next school year and will need to be filled this semester.

**Mr. Winn's Report:**

Thank you to everyone who stepped up for the band last weekend. He was sorry to not be able to be there but appreciates being able to be there for his family. He is happy with the success of the band. What the band did today is to go over film from the contest to be better prepared for the next one. He explained to kids how they were judged and the nature of band competitions. Competitions teach you how to perform as perfectly as possible. The bigger picture is to not worry about other bands, but to perfect our own show. Our hope is to rehearse for three hours and learn how to be focused and do your job for three hours. This is a great adult skill to learn. We discussed why some bands "are better" than others and it comes down to training. Highly motivated and highly trained kids work together to do their job. Not doing your job (ie showing up to rehearsal and doing your best) affects the entire team. Kids must learn to manage their time and not wait until the last minutes for assignments.

Look ahead at the charms calendar. Even excused absences need a two week advance notice. It helps to plan for successful rehearsals. An adult needs to let Mr. Winn know about absences even if it is sickness. For safety, he needs to know that an adult is aware of an absence.

The week off still requires attendance for band rehearsals and football. Also, be aware that football games will begin after the regular football season. These will be optional, but Mr. Winn would really like you there if you are in town. It is optional only if you are out of town. Play off games are for fun and support. No show performance.

We will not be attending Saturday's football game because the band contest sign up is before the football game schedule comes out. Tomball Memorial will also be at the band contest.

Mr. Winn suggested that high school fine arts and sports boosters may meet to present a unified front if the opportunity to vote on the calendar comes up again.

Mr. Winn thanked everyone for the vote on the fireworks stand. He will work to find another way to raise funds to bring down the cost for band families. He encourages all parents to be involved in the board and committees just as they were involved in this vote.

Chat question: Was something wrong with the props or did they look like they were supposed to? Winn: The props look as they are intended to look.

Chat comment: Don't forget about Veterans Day flags.

Julie: We'd like to give families who have not had a chance to do flags yet to have the first sign up opportunity.

Upcoming Dates are on agenda. Everything is also in charms.

Marching festival question: Is there room for families? Yes, you may come. Not sure of where parents will sit, but please do come. There is no cost and everyone is eligible to perform.

**UPCOMING DATES:** (For a listing of all calendar events please see the Charms website)

- Next meeting November 14, 2022

REMINDER: Setup AmazonSmile to easily help contribute to KCBA with every Amazon purchase.

**Meeting Adjourned:**

Julie Hancock closed the meeting at 8:04pm.