

DRAFT - General Meeting Minutes - 4/11/2022
Klein Collins Band Association Member Meeting
7:00pm – Zoom Meeting ID 828 9541 3757

The general meeting of the KC Band Association was called to order at 7:04pm by Julie Hancock; seconded by Casey Eisfeldt.

Tonight’s meeting is held via Zoom and in person.

Members In Attendance Via Zoom and In Person:

Chris Rugila	Catherine Jones-Peneco	Kristi Patterson	Oscar Gutierrez
Julie Hancock	Cheryl Eichenlaub	Kyle Winn	Paola Lozci
Amy Crafts	Diego Smith	Laura Brown	Patricia Chapela
Casey Eisfeldt	James Jacob	Lennett Lavador	Rebecca Chapa
Dan Harper	Janie Silva	Ligia Ochoa	Robbie Green
Emily Richardson	Jared Postma	Lisa Floyd	Sandy Herrera
Jennifer Rios	Jennifer Klontz	Maria Casas	Shelinta Perez
Erin DeGarmo	Jessica Arteaga	Mary Smith	Susan Jones
Andrea Mexicano	Jessica Green	Michael Hancock	Yeni Craig
Bobbi Pflieger	Julio Rios	Michelle Zarate	Yvonne Postma
Brian Matus	Kelly Galler	Nancy Armendariz	Zulma Xitumul
Caleb Xitumul	Kelly Green	Nikeya Allen	
Carolie Garrett	Kimberley George	Oscar Casas	

*Names in **bold** attended in person.

Mr. Rugila showed the 3/7/2022 Minutes on the screen for review by attendees. Emily Richardson motioned to approve the Minutes; seconded by Dan Harper.

Report of the Board:

Secretary: Casey Eisfeldt

Updated volunteer hours for March 2022 are 516; YTD is at 4,823.

Treasurer: Dan Harper

QuickBooks balance is \$27,579. Outstanding balance is right at \$18,550.

Budget Officer: Emily Richardson

- Income
 - Not much change overall.
 - Klein ISD allows the band to do 3 fundraisers a year:

- Flag Subscriptions: Just opened for next year. There will be a lag between this year and next because some people prefer to write checks which will take time to cash and receive funds.
 - Mattress sale: Money from the sale came in but fell short of the budgeted target.
 - Fundraise Genius
 - Service projects
 - Percussion TCGC competition raised about \$1,300
 - Color Guard TCGC competition raised about \$8,000
- Expenses
 - Banquet
 - Scholarships
 - Equipment - Purchased sound equipment for fall
 - Repairs - Trailer needed unexpected repairs
- Net income is currently a little over \$15,000 which is on target with where we should be at this time.
- We have a reserve fund in addition to the budget to help cover unexpected expenses.
- Proposed budget for 2022-2023
 - Very similar to previous years.
 - Income and Expenses are just over \$176,400 each.
 - Proposed budget will be on KCBA website for review for a month. The budget will be voted on at the May KCBA meeting which will occur at the Spring Concert on May 19th.
 - Proposed budget was calculated with 20 less members but membership dues were not increased. The budget for 2021-2022 was about \$182,000 and the proposed budget is about \$176,000 due to this decrease.
 - Expenses were cut to cover this loss of income so that dues would not increase. The majority of the cut was in the clinician budget.
 - Increased money budgeted for outdoor season props and equipment maintenance.
- Dan Harper will reach out to members who earned the \$100 discount by volunteering to ask if they would like their check returned to them or destroyed by KCBA.

Governance: Jennifer Rios

No new business.

Fundraising: Erin DeGarmo

No new business.

Vice President: Amy Crafts

No new business.

President: Julie Hancock

- Report of committees - Reminder that most positions run concurrent with the school year (with a few exceptions)
 - New committee chairs - THANK YOU!
 - Donna Carmello - Football Program Sales
 - Kimberly Clarke - Hospitality
 - Kelly Green and Rebecca Chapa - Uniforms

- Filling outgoing committee chairs (Only 1 and ½ left to fill!)
 - Football Program Sales Coordinator (½ position)
 - Leslie Cervantez is looking for another volunteer to help.
 - Responsibilities will be collecting, formatting and submitting ads received from organizations here at Klein Collins over the summer.
 - Background in graphic design would be helpful.
 - Communications
 - Manage social media accounts (Facebook, Instagram and Twitter)
 - Check in with Board President, Band Directors and Committee Chairs to stay current on information that needs to be posted to these accounts.
 - More focus will be put on highlighting our sponsors and fundraisers.
 - No specific timeline or quota for posts but want to be more active.
 - 1 year school commitment
- New chairs will have help/guidance while transitioning into the position.
- Reach out to Julie if interested or for more information.

Report of Committees:

- Banquet: Kimberly Harte
 - Date: May 7, 2022
 - Location: Spring Chateau
 - Attire: Dressy (No jeans/t-shirts)
 - Parents and siblings of students are welcome.
 - Students and family must purchase a ticket to attend. **Ticket sales will take place April 18-21 and have a hard deadline to purchase. A link will be sent out to purchase online. Tickets are \$27 each and cover dinner. Senior student tickets (not family) are \$5.**
 - **Seniors need to turn in pictures for the video no later than Thursday before Easter Break.**
 - Banquet is not just for Seniors but celebrates the entire band program.
- Flags: Scott Denney (outgoing), James Jacob (incoming)
 - No new business.
 - REMINDER: March 1 began a new subscription year. Advertisements and social media posts will go out soon. Please share to recruit new subscribers. We receive a bonus if we increase subscriber numbers over the previous year.
- Uniforms: Bobbi Pflieger (outgoing), Kelly Green and Rebecca Chapa (incoming)
 - Julie - HUGE THANK YOU to everyone who volunteered for the uniform fitting. This was a massive undertaking and the end result was amazing.
 - REMINDER: There will be one final uniform wash for the year at the end of April. Be on the lookout for sign ups.
- Hospitality: Kimbery Clarke - new committee chair, no new business
- Chaperones: Kristi Patterson - no new business
- Pit Crew: Ed and Stephanie Warner - no new business
- **Football Program Coordinator:** Leslie Cervantez - no new business
- Football Program Sales: Donna Carmello - new committee chair, no new business

- Spirit Sales: Jennifer Rios - no new business
- Webmaster: Julio Rios - no new business
- Feed the Band: Susan Jones - no new business
- Guard Liaison: Jessica Morales - no new business
- Head Photographer: Catherine Jones-Penco - no new business
- Volunteer Coordinator: Andrea Mexicano - no new business
- Sponsorship: Erin DeGarmo - no new business
- **Communication**: Vacant - no new business

NOTE: Committees highlighted above will be vacant next school year and will need to be filled this semester.

Mr. Rugila's Report:

- Physicals
 - Every student in marching band must have a physical completed every year. The state requirement is every other year but Klein ISD requires a new physical every year.
 - Physicals must be completed after April 1st to cover the entire 2022-2023 season.
 - Klein ISD is offering physicals done by Methodist onsite in the Klein Collins gym on April 20th for \$20. This conflicts with Wind Ensemble rehearsal but students will be allowed to go get the onsite physical.
 - You are welcome to go to your own physician but the physical must be done using the current Klein ISD form.
 - Hard copies of the current Klein ISD physical form are available in the band hall. Electronic copies will be sent out as well.
 - Physicals must be completed and returned prior to the beginning of summer band in July.

- UIL performances
 - Concert - April 13th @ 2:30pm
 - Symphonic - April 14th @ 2:50pm
 - Wind Ensemble - April 21st @ 1:30pm
 - All performances will be held at Klein Oak High School and are open to the public. These performances will start on time and entry will not be allowed once the performance begins. If you plan to attend, come early and allow plenty of time to arrive and park prior to the start of the performance.
 - This is the band's version of the STAAR test. They will perform 3 prepared pieces and 1 site read piece. The sight reading portion allows for 9 minutes of study and preparation of a previously unseen piece and then a performance. Both scores are added together to generate the final rating. Goal is all 1s.
 - Concert and Symphonic students will go back inside to watch other performances while waiting for their buses to return after normal afternoon runs. You may take your student home from the contest but must notify band directors and sign your student out.
 - Percussion students will need to help unload the truck, even if taken home early.

- Full Orchestra performance is May 5th @ 7pm.

- Band Spring Concert is May 19th @ 7pm.

- Spring Marching Camp
 - May 23rd-25th
 - Only new students need to attend on May 23rd and May 24th.

- Entire band needs to attend May 25th
 - The main purpose of Spring Marching Camp is to meet and evaluate new students for marching season. They will be taught the fundamentals and directors will evaluate who is able to march and who can be trained to march, etc. This will guide the directors as to how many drill spots need to be written for the fall outdoor show.
 - Students must be present to qualify for a varsity marching spot.
 - Color Guard will go through this same process.
 - There will be a mandatory parent meeting during camp on May 24th. Each student must have 1 parent in attendance. Topics covered will include KCBA, membership dues, mandatory summer camp, etc. Hope to have more clarity regarding summer band calendars but still need more information from administration. Also, this will be the final sign up opportunity for Memorial Day flag distribution.
- Auditions will be the week of the Spring Concert.
 - Wind students will record and submit audition pieces online.
 - Percussion and Color Guard will have separate auditions. Percussion may be in person but Color Guard will definitely be in person.
- Bond - Vote May 7th
 - Prop C includes an event center that could house graduations indoors.
 - 30% of bond money directly impacts fine arts.
 - Please go to the district bond website to inform yourself on what is actually included in each bond proposal. The district provides factual information without any spin. Research and then make your own decision on how to vote.
- Interviews are ongoing to fill the Associate Director position as well as the Color Guard position.

UPCOMING DATES: (For a listing of all calendar events please see the Charms website)

- UIL Dates: (All take place at Klein Oak High School)
 - Concert - April 13th @ 2:30pm
 - Symphonic - April 14th @ 2:50pm
 - Wind Ensemble - April 21st @ 1:30pm
- Student Holidays:
 - Friday, April 15th
 - Monday, April 18th
- April 20th - On Campus Physicals for 2022-2023 season @ 3:30pm-5:30pm in Klein Collins Gym
- May 7th - Band Banquet at Spring Chateau @ 7pm
- May 19th - Spring Concert @ 7pm

REMINDER: Setup AmazonSmile to easily help contribute to KCBA with every Amazon purchase.

Meeting Adjourned:

Erin DeGarmo motioned to close the meeting at 7:59pm; seconded by Bobbi Pflieger.