

General Meeting Minutes - 3/7/2022
Klein Collins Band Association Member Meeting
7:00pm – Zoom Meeting ID 853 2318 9201

The general meeting of the KC Band Association was called to order at 7:07pm by Julie Hancock; seconded by Casey Eisfeldt.

Tonight’s meeting is held via Zoom and in person.

Members In Attendance Via Zoom and In Person:

Chris Rugila	Ligia Ochoa	Ed Warner	Maria Casas
Julie Hancock	Zulma Xitumul	Mike Richardson	Cheryl Eichenlaub
Amy Crafts	Natalie Powers	Jared Postma	Michelle Zarate
Casey Eisfeldt	Laura Brown	Yvonne Postma	Janie Angel Silva
Dan Harper	Cheryl Denney	Ercilia Juarez	Yeni Craig
Emily Richardson	Christopher Smith	Kelly Galler	Susan Jones
Jennifer Rios	Christine Jacob	Kelly Green	Jessica Arteaga
Erin DeGarmo	Christopher George	Kristi Patterson	Melanie Coyle
Bobbi Pflieger	Kim George		

*Names in **bold** attended in person.

Mr. Rugila showed the 2/7/2022 Minutes on the screen for review by attendees. Dan Harper motioned to approve the Minutes; seconded by Erin DeGarmo.

Report of the Board:

Secretary: Casey Eisfeldt

Updated volunteer hours for February 2022 are 153; YTD is at 4,307.

Treasurer: Dan Harper

QuickBooks balance is \$32,455. Outstanding balance is right at \$22,050.

Budget Officer: Emily Richardson

- Not many changes to the budget since last month.
 - Fundraising
 - Will get numbers soon from mattress fundraiser.
 - Posted 1 TCGC Contest - Percussion show.
 - Have a color guard show in a couple of weeks.
 - Expenses
 - Bump in equipment and repair for sound equipment purchased during marching season.
 - Outdoor season has quite a bit of expenses left for visual design and music in creating the 2022 marching show.
- Net Income is slightly over \$20,000. We are currently on target for income and expenses for this year.

Governance: Jennifer Rios

No new business.

Fundraising: Erin DeGarmo

No new business.

Vice President: Amy Crafts

No new business.

President: Julie Hancock

- Report of committees - Reminder that most positions run concurrent with the school year (with a few exceptions)
 - New committee chairs - THANK YOU!
 - Leslie Cervantez - Football Program Coordinator (open for a helper)
 - James Jacob - Flags With Pride
 - Filling outgoing committee chairs
 - Hospitality
 - Responsible for coordinating catering/meals for adults (ie directors, judges) at various events throughout the year (usually 10-60 people to feed)
 - **Most immediate need:** TCGC competition hosted at Klein Collins on March 19th
 - Other events: Registration Day (late July) and any other competitions or events hosted at Klein Collins
 - Commitment: 1 school year (Due to immediate need, committee chair may continue through '22/'23 school year, if desired.)
 - May form a larger committee to assist if needed.
 - Uniforms
 - Help organize fittings during summer marching camp, with assistance from student leadership.
 - Organize the washing of marching uniforms during marching season. Washings are done ~3-5 times during the season, as determined by Band Directors. Approximately 10 parents will wash the uniforms at home and return. Check all uniforms to ensure all have been washed and returned.
 - Potential for other uniform projects as requested by Band Directors.
 - Commitment: 1 school year
 - Football Program Sales Coordinator
 - Klein Collins **home** games only.
 - Pick up the football programs in Willowbrook area 1 to 2 days prior to home games.
 - Secure 2 volunteers per game to help sell programs.
 - Bring all necessary materials (ie programs, aprons, cash, volunteer passes) to each home game. Retrieve items prior to halftime, give money to KCBA Treasurer or other officer, and return all items to Mr. Rugila's office after games.
 - Commitment: 1 football season, home games only
 - New chairs will have help/guidance while transitioning into the position.
 - Reach out to Julie if interested or for more information.

Report of Committees:

- Banquet: Kimberly Harte - committee formed, status update
 - Date: May 7, 2022
 - Location: Spring Chateau
 - Attire: Dressy (No jeans/t-shirts)
 - Parents and siblings of students are welcome.
 - Students and family must purchase a ticket to attend. **Head count is due to the venue 3 weeks prior to the event so there will be a hard cutoff date right before Easter Break for ticket sales.**
 - Still looking for someone to help with Senior Invitations (38 Seniors this year)
 - **Seniors need to turn in pictures for the video no later than Easter Break.** Email will go out directly to parents of Seniors with instructions on how to submit. (Google Form)

- Flags: Cheryl Denney
 - President's Day Flags: Everything was filled and all flags went out and came back successfully. Thank you to everyone who stepped up and took over last minute open routes.
 - This ends this year's subscription. Next flag event is Memorial Day.
 - March 1 began a new subscription year. Advertisements and social media posts will go out soon. Please share to recruit new subscribers. We receive a bonus if we increase subscriber numbers over the previous year.

- **Uniforms:** Bobbi Pflieger - concert uniform project
 - Spring Concert Uniform Project - currently ongoing
 - Nearing the end.
 - Reviewing Charms inventory to ensure the database is up to date.
 - Need to start the fitting process.
 - Prefer to do mornings of Tuesday, March 8 and Thursday, March 10.
 - Need 1-2 more parent volunteers for fittings to rip seams and repin to mark for heming. Also, need a few parents able to actually hem (light - can be removed in the future) uniforms prior to them being sent home with students.

- **Hospitality: Vacant - looking for help in March for TCGC shows**
- Chaperones: Kristi Patterson - new committee chair, no new business
- Pit Crew: Ed and Stephanie Warner - new committee chairs, no new business
- Football Program Coordinator: Leslie Cervantez - new committee chair, no new business
- **Football Program Sales:** Carolie Garrett - no new business
- Spirit Sales: Jennifer Rios - no new business
- Webmaster: Julio Rios - no new business
- Feed the Band: Susan Jones - no new business
- Guard Liaison: Jessica Morales - no new business
- Head Photographer: Catherine Jones-Penco - no new business
- Volunteer Coordinator: Andrea Mexicano - no new business
- Sponsorship: Erin DeGarmo - no new business
- Communication: Melanie Coyle - no new business

NOTE: Committees highlighted above will be vacant next school year and will need to be filled this semester.

Mr. Rugila's Report:

- Mr. Smith joined to discuss the upcoming TCGC Show (March 19th)
 - THANK YOU to everyone who volunteered for the February 19th indoor percussion contest. Event was a great success. Drumlines were very appreciative of the entire contest experience.
 - Upcoming Contest: March 19th Area North Championships
 - 55 units performing from 7am-7:30pm
 - More people per shift = less work for each volunteer
 - KC Colorguard's Area Championship to advance to State Championship (currently slated to advance - must be in top 5) Please come watch if able! The team loves performing to an audience.
 - This is the last opportunity to earn the \$100 discount.
 - Volunteer link is live and has been pushed out.
 - Question posed: May we extend invites to volunteer to the parents of incoming freshmen to help? Currently, not many parents volunteer and this could help alleviate the burden on those parents that consistently volunteer.
 - Mr. Smith referred to Mr. Rugila for decision. Mr. Rugila: It's possible but our organization is large enough to handle the required volunteer load. Volunteering is a way to avoid paying more out of pocket than is already required. EXAMPLE: This type of show can bring in \$7,000-\$10,000 a day. Without volunteers, this money would need to be paid by parents. (reflected in budget under "Service Projects").
 - Question posed: Are either Color Guard or Indoor Percussion going to be elevated to a higher classification? Mr. Rugila: This is based on scores. Only one more opportunity exists to raise score for Indoor Percussion and he believes the Color Guard is locked in at this point and will not be promoted. Check with Mr. Smith to confirm.
- Letter jackets
 - KISD policy regarding letter jacket points is located beginning on page 141 of the Klein ISD 2021-2022 Student Handbook.

https://docs.google.com/document/d/1OEFf_7LITitEvQCmbHHuhcRrV80QS_XKpb2Ey-PWh40/edit
 - Next sizing date is March 29th.
 - Students will fill out a form in class demonstrating how they have earned their points. Mr. Rugila will review and certify forms and give student names to the front office. Each student will receive a packet with instructions on ordering.
 - The base letter jacket and letter are provided to the student free of cost by the district. Students are responsible for any additions or customizations.
 - Jackets should be received by mid May if ordered by the end of March.
- Spring Trip - April 8th-10th
 - Last payment is due February 8th.
 - All misc ledger funds have been applied so any balance due must be paid.
 - Will have a Zoom meeting the week prior to go over itinerary and other trip details and expectations. One parent must attend and an administrator will be present.
- Pre-UIL Concert
 - Thursday, March 31
 - Will also have bands from Strack and Schindewolf.
 - Students will wear concert attire.

- UIL Evaluation will be a couple of weeks after the concert. This is essentially a dress rehearsal.
 - The UIL Concert and Sight Reading is the band equivalent of the STAAR test.
 - Performances will be at Klein Oak but times have not yet been made available. The dates are in Charms and parents are encouraged to attend.
 - Male students will need to get a white tuxedo shirt and bowtie. Marching shoes are ok if the student does not have black dress shoes. Female students will need to get black dress shoes. Flats or heels are acceptable. Note will be sent out prior to Spring Break to allow additional time to get these items.
- Drumline and Winter Guard have had a very successful competition season. We are very proud of all of their hard work!
- Still waiting on “calendar clarity” regarding summer band.
 - Believe that the last day of July will be fairly normal in comparison to prior years. Band activities will start July 25th.
 - August will be different due to the early start date. First day of school is August 10th which is about a week earlier than normal. As a result, teacher development days now overlap with days that would normally be 7am-4pm marching rehearsal.
 - Received some information about the schedule but Mr. Rugilia is still waiting for additional clarity and working through scheduling and logistics. Times will be released as soon as possible.
 - Students will have summer band and rehearsals but timing during the days is still unknown.
- School Board has called for a bond vote in May. There are 4 propositions total but 2 directly impact/benefit the KC Band.
 - Proposition A:
 - Renovate KC auditorium
 - Money for instruments
 - Proposition D: Additional football stadium
 - Please inform yourself on the facts of what is actually included in the bond and then make a decision regarding how you will vote. Be careful to research your sourcing to ensure you are receiving and reviewing the actual facts without bias.
 - How you ultimately decide to vote is completely your decision.

UPCOMING DATES: (For a listing of all calendar events please see the Charms website)

- March 1st: Beginning of new flag subscription year
- March 14th-18th: Spring Break
- *March 19th: TCGC Area Championship, hosted at Klein Collins
- March 31st: Pre-UIL Concert
- April 8th-10th: Spring Trip
- April 11th - KCBA General Meeting

* Denotes final opportunities to satisfy volunteer requirements for refund of \$100 deposit.

REMINDER: Setup AmazonSmile to easily help contribute to KCBA with every Amazon purchase.

Meeting Adjourned:

Erin DeGarmo motioned to close the meeting at 7:59pm; seconded by Bobbi Pfleger.