**General Meeting Minutes – 09-20-2021**

**Klein Collins Band Association Member Meeting**

**7:00pm – Zoom Participants Meeting ID 85718962259**

The general meeting of the KC Band Association was called to order at 7:00pm by Carolie Garrett seconded by Erin DeGarmo.

**Members In Attendance in Person or Via Zoom:**

Chris Rugila

Carolie Garrett

Amy Crafts

Samantha Martin – Zoom

Jennifer Rios

Daniel Harper

Cheryl Denney

Christopher George

Erin DeGarmo

Cory Castillo

Rebecca Bales

Bethany Macmanus

Ashley Ibarra

Laura Brown

Bobbi Pfleger

Kristen Marks

Kyle Klontz

Susan Jones

Ed Warner

Ligia Ochoa

Esmerelda Sanjuan

Kristi Patterson

Jeannette San Luis

Natalie Powers

Erica Benitez

Jessica Morales-Rodriguez - Zoom

Chasity’s iPhone - Zoom

Andrea Mexicano - Zoom

C. Jacob - Zoom

Christopher & Kim George - Zoom

Denise Torres - Zoom

Diego Smith - Zoom

Emily Richardson - Zoom

Evan - Zoom

Jessica Arteaga - Zoom

John Rasmussen - Zoom

Kelly Gallee - Zoom

Kimberly J - Zoom

Larry B - Zoom

Lisa - Zoom

Liv - Zoom

Maria Casas - Zoom

Michael Hancock - Zoom

Nancy Armendariz - Zoom

Nikeya Allen - Zoom

Norma Ponce - Zoom

Ralph Craig - Zoom

Tracey Singleton - Zoom

Sandy Herrera – Zoom

Carolie Garrett welcomed everyone; this is our first general meeting of the school year.

**Report of the Board:**

**Secretary: Samantha Martin**

Volunteer hours for June through August are 534.50; YTD are the same.

**Treasurer: Daniel Harper**

QuickBooks balance is $91,733.07; Outstanding balance is $12,564.00.

**Budget Officer: Cheryl Denney**

Cheryl presented the budget to attendees:

**Income**

Our main source of income is our dues; we have great fundraisers as well.

Flags fundraiser: We should be getting our check in November

FundraiseGenius: We received our check of $21k which is $3k over budget

Mattress fundraiser is in February

Percussion and Winter Guard are mid-season dues that they pay; they’ll come in later

Service projects: Football ads and program sales

Donations and sponsorships: We should have some of those coming in over the next couple of weeks.

Ask your employer if their company is willing to sponsor the band; whatever they are willing give is a help.

**Expenses**

The actuals are blank because we aren’t at that part of the season yet.

Admin is mainly credit card fees from registration; Liability insurance in there

Clinicians happens throughout the year; that is money well spent

Equipment and Repair: Over budget; may have to re-class some percussion supplies, and some sound equipment in there as well.

Blanks = hasn’t happened yet

Jazz Band will not happen this year

Outdoor season: Cost of props, drum major and leadership camps, color guard expenses

Special Projects: Last year we had projects going on that we didn’t get to invoice until over the summer; money was set aside for last year’s budget. Cheryl may change the format. But the $28k is the trailer, new scaffolding, parking lines, etc.

Indoor Percussion: Show design

Winter Guard: TCGC (Texas Color Guard Circuit)

**Governance Officer: Jennifer Rios**

Some of this year’s spirit wear products had some issues – the blue t-shirts fade after one wash. Jennifer is taking the shirts back to the vendor tomorrow; the vendor will replace them.

**Fundraising Officer: Erin DeGarmo**

No business to share at this time; Erin introduced herself to everyone.

**Vice-President: Amy Crafts**

No business to share at this time; Amy introduced herself to everyone. Amy assists Carolie, Mr. Rugila, Daniel, etc., in getting tasks done or overseeing that tasks get done. She is available to help in any way.

**President: Carolie Garrett**

There are a few KCBA board positions that will be coming available for the next season:

President: This position presides over meetings; ensures that tasks are getting done; coordinates and delegates as needed; corresponds with all board positions.

Budget Officer: This position reviews and maintains the balance sheet; we can teach you QuickBooks; Excel skills are helpful; this position will meet with Mr. Rugila in the spring and obtain the budget for the next year. Analyzes the budget to help budget for the next year (basic budgeting skills needed).

During the holiday concert, the new board members will be placed in their positions, and the current board members will shadow them from January through May. The concept is that new board members are not thrown to the wolves. ☺ Training and support are provided.

Committee positions that need to be filled next year:

Uniforms: Coordinates with volunteers to have all of the band uniforms washed periodically throughout marching season; there is rarely a need during the spring semester for uniform washing

Flag Routes: Keep track of volunteer hours for the distribution and pick up of flags for the U.S. flag fundraiser

Chaperones: Coordinate volunteers to chaperone on buses for events

Pit Crew: Coordinate volunteers for pit crew duties

Non-board positions that need to be filled at present:

Hospitality still needs to be filled. They coordinate refreshments for various events throughout the year.

Football program sales: We are in need of volunteers to sell programs at this Thursday’s football game.

For questions concerning any of these positions, please feel free to contact Carolie Garrett at:

[caroliegarrett@gmail.com](mailto:caroliegarrett@gmail.com)

**Report of Committees:**

**Color Guard Liaison: Jessica Morales**

Jessica introduced herself to everyone; she helps Mr. Smith with anything color guard related.

KC is hosting the TCGC contests on February 19 and March 19. Lots of volunteers are needed, and it is very rewarding to serve your school.

**Band Uniform Washing: Bobbi Pfleger**

Every couple of shows the uniforms need to be washed. Bobbi asks approximately 18 parents to help wash the band uniforms. Since we have new uniforms, Bobbi is working out details, but they can be washed in the washing machine in cold water and the clothes dryer can be used. It takes an hour or two to do so.

Volunteers can sign up via Charms. Again, this is for the fall semester of the year.

**Mr. Rugila’s Report:**

• A parent has volunteered to provide pizza to the wind and percussion students for tomorrow night’s 8th grade football game among Schindewolf vs. Strack. Volunteers are needed to help set up tables and pass out pizza to our kids.

• Homecoming is this week. We won’t be able to perform our show on this Thursday night’s game.

• All students must have at least a 70 on their PR2 progress report in order to perform at games and contests. Disregard Q1; it is PR2 that we are looking at right now (look in Skyward).

If a student becomes ineligible for PR2, they are still required to attend and participate in practice, but cannot perform in the Oak Game, Tomball Game, and the two upcoming contests. AP, Dual Credit and a foreign language level 4 have to have a 60 or better.

• Mr. Rugila sends out updates each week on Sundays so that everything you need to know is in one place. It’s a lot in one email, but the intent is to try to keep everything in once place.

• Our Spring trip (in April) to Port Aransas at Port Royal Ocean Resorts will be open to all band program students. Mr. Rugila will send out official information at some point; the cost should be around $460 for the weekend. The first deposit of $75 is due in October.

• We have a percussion director selected; Human Resources is finishing up the process. Mr. Matthew Hernandez will be our new percussion director! Mr. Rugila has known Mr. Hernandez for many, many years, and is very excited to welcome him to the team, and is very excited to have all director positions filled.   
Mr. Hernandez is from Spring, TX; he is moving from the Los Angeles, CA area to come back to Spring, TX.

**Questions from parents:**

• Pick-up time after games/contests: Mr. Rugila will send out Remind messages if they get back to the school early or late; no news means we are on schedule.

• How are volunteer hours captured? Samantha Martin advised that there is a lead over the event who will report volunteer hours to Samantha each month. When someone volunteers, there is a lead over that volunteer event, who is making sure the volunteer’s hours are captured.

Example: If you volunteer as a bus chaperone, someone is in charge of capturing those hours in the aggregate and reporting the hours to Samantha Martin. Same for pit crew, uniform washing, etc.

Samantha records the hours in various systems and reports total monthly and year-to-date hours at each monthly general meeting.

• Band group photo: Mr. Rugila advised that we’ll take another full band photo that is in front of the school in the next week or two; he will advise the date soon. When we took the group photo over the summer, color guard didn’t have their uniforms yet; that photo was for the football programs. However, the new photo will be the nicer photo, for the yearbook.

• Raptor system problem regarding volunteer background checks: Volunteer background checks are not working for a couple of volunteer applicants; another parent advised that she has contacted Jenna Knight, the district contact, and should have an answer that she can share.

• How long can parents stay at contests? As long as they wish. Be aware of KC’s performance time; the stadium will not allow spectators in and out of the bleachers/stands during performances. It is advisable to get to your stadium seat 45 minutes prior to KC’s performance time, to ensure you are there for the performance.

NOTE: For the contest at Planet Ford Stadium: It has been realized that there is not enough parking at Planet Ford Stadium for 18-wheelers, buses, and spectator vehicles. Spectators are to park at Spring High School and take the provided shuttle to Planet Ford Stadium.

Be sure to account for that shuttle bus time so that you can be at the stadium and in your seat in time for the performance prior to KC’s performance. This will ensure that you are able to see KC’s performance.

**UPCOMING DATES** **(For a listing of all calendar events please see the Charms website)**

* September 21st 5:30-8:30PM 8th Grade Game Schindewolf
* September 23rd @ 7PM Football game @ Klein Memorial Stadium VS Willis (Homecoming) Home Side
* October 1st @ 7PM Football game @ Klein Memorial Stadium (Visitor Side) VS Klein Oak
* October 2nd @ 11AM US Bands DeKaney Contest at Planet Ford Stadium
* October 7th @ 7PM Football Game @ Klein Memorial Stadium (Home Side) VS Tomball
* October 9th @ 8:30AM Lone Star Preview Marching Contest – the finals are around 8pm;

• October 11th @ 7PM KCBA Meeting

**Meeting Adjourned:**

Carolie Garrett motioned to close the meeting at 7:54pm; seconded by Cheryl Denney.