**Meeting Minutes – December 3, 2018**

**Klein Collins Band Association Membership Meeting**

The regular meeting of the KC Band Association was called to order at 7:11 pm in the KCHS Band Hall by Jennifer Miller.

Members and Parents in attendance:, Jennifer Miller, Carol Rendl, Christi Fauver, Stephanie Shepheard, Cheryl Denney, Christy Petrilla, Holly Ulbrich, Richard Barron, Belinda Glasscock, Kathy Heinz, Paula Raska, Catherine Jones-Penco, Marise Awad, Bobbi Pfleger. Director of Guard, Christopher Smith there for first half of meeting.

**Welcome of Attendees**

Jenn Miller welcomed KCBA members in attendance.

**Approve Minutes from the last meeting** – Jenn Miller asked members to review minutes from November 5, 2018 meeting and asked if any corrections. Paula Raska motioned to accept minutes as written and Belinda Glasscock 2nd the motion.

General meeting began with overview of KCB/Guard hosting two winter guard contests here at KCHS. Dates are February 22 and March 22/23, 2019. Feb contest has approximately 30 teams participating and March contest is area level and has approximately 92 teams participating. Discussed overview of coordinators needed for committees/teams for the contests’ organization. Mr. Chris Smith, Director of KC Winter Guard shared that Christi Fauver has agreed to be the show coordinator for both contests. Team Coordinators will fill roles for both contests. Have some filled, need to fill all.

* Show Coordinator – Christi Fauver
* Vendors
* Sponsors & Ads/Program Design
* First Aid
* Concessions Coordinator – Catherine Jones-Penco
* Hospitality
* Ticket & Program Sales – Carol Rendl
* Bus & Car Parking – Richard Barron
* Unit Check-In – needs to be Guard parent
* Volunteers
* Treasurer – Belinda Glasscock

Mr. Smith would like to meet with each coordinator 1 on 1 to briefly review the role responsibilities.

It is suggested that these coordinators attend a February 9th contest at KOHS to experience one.

**Report of the Board**

* **Secretary – Paula Broughton -** Paula not in attendance. Carol Rendl took minutes and asked that volunteer hours be emailed to Paula for period ending November 25.
* **Treasurer: Belinda Glasscock –**  Reported current cash balance as $63,496.32 and a $16,110. Outstanding balance on 59 invoices. Have recently had some issues with Woodforest and our Quick Books account updating. Belinda working with Woodforest to correct.
* **Budget Report: Cheryl Denney** reviewed Budget Report, stating expenses look good and are close to actual budget.
* **Governance: Stephanie Shepheard –** No report given.
* **Fundraising Chair /Sponsorship – Stephanie Lambrecht –** Jenn Miller shared report from Stephanie that we have almost reached goal for sponsorships.
* **Vice-President: Christi Fauver -** No report given.
* **Committee Reports**
  + - **Chaperones** – **Deana Stricklin** - Jenn shared we will need chaperones for KCB student Christmas party on Dec 15th.
    - **Guard** – **Christi Fauver -** Winter Guard first contest is Jan 25th at Morton Ranch HS. We have 14 kids on Varsity and 24 kids on JV.
    - **Hospitality** – **Marise Awaud/Christy Petrilla/Marika Banasik** – Christy Petrilla shared we will need cookies for all 3 upcoming school concerts, KC and 2 middle schools. Look for sign ups. Carol Rendl suggested we possibly use pre filled Ziploc baggies to speed along cookie distribution after the concerts for middle schools. Will try this.
    - **Photography** – **Richard Kuebler/Yolanda Villalobos** – No report given
    - **Spirit Sales** –**Stephanie Shepheard** – Discussed possibly selling remaining Moongate tshirts at holiday concert for $5
    - **Uniforms** – **Bobbi Pfleger –**  Bobbi shared most uniforms back from final washing post marching season.
    - **Flags – Scott O’Neill / Scott Denney –** No report given
    - **Webmaster – Brad Rendl –** No report given

**Old Business**

* **KCB wish list –** Jenn reminded that Mr. Rugila sent an email with band wish list for Christmas. Please bring items to holiday concerts if you have filled any wishes.
* **Holiday Concerts –** We will have cookie tables and also table promoting April Fun Run. Will also make verbal announcement promoting Fun Run at the KC concert.

**BAND DIRECTOR’S REPORT –**

Directors not in attendance. Update sent to Jenn for meeting.

* 10 students made Region band
* Solo music will be chosen before students leave for Christmas Break
* KC concerts are 13th – KC bands and 14th – Masterworks Concert

**UPCOMING IMPORTANT DATES –**

Jenn Miller reminded:

* Mattress Fundraiser is set for February 23rd
* Miles for Music Fun Run is set for April 13th

Paula Raska motioned to close the meeting at 8:08 pm. Christi Fauver 2nd the motion.

[**www.kleincollinsband.org**](http://www.kleincollinsband.org)